COLLEGE RESEARCH COMMITTEE / COISTE TAIGHDE AN CHOLÁISTE

FUNDING APPLICATION / IARRATAS AR MHAOINIÚ

APPLICATIONS WILL BE ACCEPTED BETWEEN 15 MARCH – 15 APRIL 2012
GLACFAR LE hIARRATAIS IDIR 15 MÁRTA - 15 AIBREÁN 2012

NAME **AINM**	

TITLE OF PROJECT
TEIDEAL AN TIONSCADAIL

BRIEF DESCRIPTION (no more than 100 words)
CUR SÍOS GAIRID (gan dul thar 100 focal)

REASON FUNDING IS NECESSARY TO THE PROJECT
AN FÁTH A BHFUIL AN MAOINIÚ RIACHTANACH

RESEARCH OUTCOMES (book/report/article/textbook etc.)
TORTHAÍ AN TAIGHDE (leabhar/tuairisc/alt/téacsleabhar etc.)

DURATION OF PROJECT (Indicate month & year of completion of key stages.)
ACHAR AN TIONSCADAIL (Luaigh an mhí & an bhliain a guirfear príomhchéimeanna an tionscadail i gcrích.)

HAS THE RESEARCH COMMITTEE GRANTED OTHER FUNDING TO YOU IN THE PAST, EITHER FOR THIS OR FOR ANY OTHER PROJECT?
Details should be given of all projects, including collaborative projects, which the Research Committee has supported.

AN bhFUAIR TÚ MAOINIÚ CHEANA FÉIN ÓN gCOISTE TAIGHDE DON TIONSCADAL SEO NÓ d'AON TIONSCADAL EILE?
Ba cheart sonraí gach tionscadail, tionscadail chomhoibritheacha san áireamh, ar thacaigh an Coiste Taighde leo go dtí seo a chur ar fáil.

IF YES, PLEASE GIVE DETAILS, INCLUDING REFERENCE NUMBER(S)
MÁ FUAIR, LUAIGH NA SONRAÍ AGUS AN UMIHIR THAGARTHA

WILL FUNDING FROM OTHER SOURCES BE AVAILABLE? (If so, please give details.)
AN BHFUIL MAOINIÚ AR FÁIL Ó AON FHOINSE EILE? (Má tá, luaigh na sonraí.)

DETAILED ANALYSIS OF COSTS
Detailed breakdown of travel expenses, daily accommodation and subsistence, fees, hourly rate, etc.

MIONANAILÍS AR CHOSTAISÍ
Cur síos ar chostaisí taistil, lóistín agus cothabhála, táillí, ráta in aghaidh na huaire, etc.

WHAT STEPS HAVE BEEN TAKEN TO MONITOR THE PROJECT?
Studies supported by the Research Committee should be peer-reviewed. Indicate what method(s) of assessment will be employed, and identify expert reviewer(s) who will critically evaluate the project at key stages of its development.

CONAS A DHÉANFAR MONATÓIREACHT AR AN TIONSCADAL?
Ba chóir piarmheasúnú a dhéanamh ar staidéar ar bith a dtacaíonn an Coiste Taighde leis. Tabhair le fios cén modh/cé na modhanna measúnaithe a úsáidfear agus luaigh sainmheasúnóir(í) a dhéanfaidh an tionscadal a mheas ag príomhchéimeanna dá chur i gcrích.

DOES YOUR RESEARCH INVOLVE HUMAN PARTICIPANTS?
If yes, note that it will require review by the Research Ethics Committee.

AN BHFUIL DAOINE LE BHEITH RANNPHÁIRTEACH SA TAIGHDE?
Má tá, caithfear é a chur faoi bhráid an Choiste Eitice Taighde.

Delete as appropriate: YES / TÁ (●) **NO/ NÍL** (○)
Scrios mar is cuí:

IF MY APPLICATION IS SUCCESSFUL, I WILL ABIDE BY THE CONDITIONS OUTLINED BELOW AND ANY SPECIFIC CONDITIONS WHICH THE RESEARCH COMMITTEE MAY STIPULATE./ MÁ ÉIRÍONN LE M'IARRATAS, SEASFAIDH MÉ LEIS NA COINNÍOLLACHA ATÁ LEAGTHA AMACH THÍOS AGUS LE HAON SAINCHOINNÍOLLACHA EILE A LEAGFAIDH AN COISTE TAIGHDE ORM.

SIGNED **SÍNITHE**		**DATE** **DÁTA**	

A signed original and a soft copy of your completed application
should be submitted to:

Sharon King
Office of the Dean of Research and Humanities,
Room C112,
St Patrick's College, Drumcondra, Dublin 9.
Email: Sharon.King@spd.dcu.ie
Tel: (01) 884 2149

GUIDELINES FOR APPLICANTS DRAWING DOWN COLLEGE RESEARCH COMMITTEE FUNDS

TREOIRLÍNTE D'IARRATASÓIRÍ FAOI MHAOINIÚ Ó CHOISTE TAIGHDE AN CHOLÁISTE A ÍOSTARRAINGT

The Research Committee's funds are intended to stimulate and facilitate the production of quality research. The track record of the application is a factor in the allocation of funds./ *Is é aidhm mhaoiniú an Choiste Taighde ná taighde d'ardchaighdeán a spreagadh agus a éascú. Cuirfear taifead taighde an iarratsóra san áireamh agus an t-iarratas á mheas.*

Criteria include the following:/ *Tá na critéir seo a leanas i gceist:*

i. **The initiation by groups and individuals of research projects./** *Tionscnamh tionscadal taighde le daoine aonair nó le grúpaí.*

ii. **The financing of conferences and the publication of conference proceedings./** *Maoiniú comhdhálacha agus foilsiú imeachtaí comhdhálacha.*

iii. **The subvention of monographs and other academic publications including journals./** *Fóirdheontas a sholáthar le haghaidh monagraf agus foilseachán acadúil eile, irisí léannta san áireamh.*

iv. **The subvention of research that necessitates visits to foreign archives and /or special collections, bulk photocopying, microfilming, etc./** *Fóirdheontas a sholáthar le haghaidh cuairteanna taighde chuig cartlanna agus/nó sainbhailiúcháin thar lear, oll-fhótachóipeáil, micreascannánaíocht, etc.*

v. **Short-term secretarial and research assistance./** *Tacaíocht ghearrthéarmach rúnaíochta agus taighde.*

vi. **The subvention, in particular circumstances, of the purchase by the College Library of research microfilm collections, serial primary sources appertaining to particular research interests/projects./** *Fóirdheontas a sholáthar, i gcásanna ar leith, chun cur ar chumas Leabharlann an Choláiste bailiúcháin taighde micreascannán nó príomhfhoinsí srathacha taighde a bhaineann le tionscadail taighde ar leith a cheannach.*

vii. **Every beneficiary of funding must supply the College Research Committee with a brief report within three months of its expenditure on the use to which a research grant was put. Failure to do so may result in applicants becoming ineligible for future grants./** *Ní mór do gach duine a n-éiríonn leo deontas ó Choiste Taighde an Choláiste a fháil, gearrthuairisc a thabhairt taobh istigh de thrí mhí ón am ar caitheadh an t-airgead ar an leas a baineadh as. Is féidir nach mbeidh iarratasóirí i dteideal cur isteach ar mhaoiniú eile ó CTC mura gcloítear leis seo.*

Each application will be taken on its own merits. Misuse of funding provided by the Research Committee will result in the automatic rejection of future applications./ *Pléifear le gach iarratas i bhfianaise a fhiúntais féin. Má bhaintear mí-úsáid as maoiniú de chuid an Choiste Taighde, diúltófar d'iarratais eile ina dhiaidh sin.*

The application should define the project for which funding is sought and the research outcomes. In the case of conferences, applications that indicate the applicant is delivering a paper likely to be published will be given priority. All applications should give full, itemised estimates of costs./ *Ba choir go ndéanfaí sainmhíniú ar an tionscadal a bhfuil an maoiniú á lorg ar a shon agus ar na torthaí taighde a bhaineann leis. I gcás comhdhálacha, tabharfar tús áite d'iarratais a léiríonn an dóchúlacht go bhfoilseofar páipéar an iarratasóra. Ba chóir mionanailís costas a thabhairt.*

- **The College Research Committee normally accepts applications for the funding of research projects from full-time and contract members of academic staff on a bi-annual basis. Applications will be accepted 15 March – 15 April for the Spring cycle and 15 October – 15 November for the Autumn cycle./** *Glacfaidh Coiste Taighde an Choláiste le hiarratais ar mhaoiniú tionscadal taighde ó bhaill den fhoireann acadúil ata lán-aimseartha nó ar conradh dhá uair sa bhliain. Glacfar le hiarratais idir 15 Márta agus 15 Aibreán le haghaidh thimthriall an Earraigh agus idir 15 Deireadh Fomhar agus 15 Samhain le haghaidh thimthriall an Fhómhair.*

- **Applicants should submit a signed copy of the form above to Sharon King, Office C112, *and* an electronic copy to** Sharon.King@spd.dcu.ie**.** *Ba cheart cóip shínithe den fhoirm thuas a chur chuig Sharon King, Oifig C112, agus cóip leictreonach chuig Sharon.King@spd.dcu.ie.*

- **The Committee will normally consider the applications within a month, and claimants will be apprised of the outcome of its evaluation. Any application that is not received by the appointed date may be resubmitted for the next review date./** *De ghnáth, tiocfaidh iarratais os comhair an Choiste laistigh de mhí agus cuirfear toradh an iarratais in iúl do na hiarratasóirí. Muna bhfaightear iarratas roimh an spriocdháta, is féidir é a chur isteach le haghaidh an chéad spriocdháta eile.*

- **Applicants must submit details of proposed projects in advance, rather than when the projects have been completed./** *Ní mór d'iarratasóirí sonraí an tionscadail a bhfuil maoiniú á lorg acu ar a shon a chur faoi bhráid an Choiste roimh thosú air.*

- **The Research Committee does not offer multi-annual or multi-cycle funding. Applicants for repeat funding should reapply./** *Ní sholáthraíonn an Coiste Taighde maoiniú ar bhonn ilbhliantúil ná iltimthriallach. Ba chóir d'iarratasóirí a bhfuil athmhaoiniú á lorg acu iarratas nua a chur isteach.*

- **The period within which the funding offer must be spent is specified on the letter confirming the award. Normally this period is two years from 1 September following the date funding is granted./** *Cuirfear an tréimhse a mhairfidh an tairiscint mhaoinithe in iúl don iarratasóir i litir oifigiúil. De ghnáth, is tréimhse dhá bhliain atá ann a thosaíonn ar 1 Meán Fómhair i ndiaidh an dáta a cheadaítear an maoiniú.*

- **Applicants are advised to present information in a manner accessible to assessors outside the discipline./** *Moltar d'iarratasóirí an t-eolas go léir a chur ar fáil ar bhealach a thuigfidh measúnóirí lasmuigh den disciplín.*

- **N.B. The letter received from the Research Committee allocating the funds must be retained and a copy presented to the Finance Office when payment is sought. The reference number cited on the letter should be quoted in all correspondence./** *N.B. Ní mór an litir inar ceadaíodh an maoiniú ón gCoiste Taighde a choimeád agus cóip di a chur faoi bhráid na hOifige Airgeadais nuair a lorgófar an íocaíocht. Ba chóir uimhir thagartha na litreach sin a lua in aon chomhfhreagras.*

- **Full receipts and documentation of expenses together with the correspondence from the Research Committee relating to the allocation of funding should be presented to the Bursar, Mr Martin Ward, in order to draw down the funds. Receipts should NOT be presented to the Office of the Dean of Research./** *Íocfar an t-airgead nuair a chuirfear na hadmhálacha agus aon eolas eile a bhaineann leis an iarratas, mar aon le litir an Choiste Taighde, ar fáil don Chisteoir, Martin Ward, Uas. NÍOR CHÓIR admhálacha a chur faoi bhráid Oifig an Déin Taighde.*

- **The Research Committee's support should be clearly acknowledged on any publications arising from applications and in any ensuing publicity. In the case of a book, the page bearing publication details should include the following: 'Published with**

the support of the Research Committee, St Patrick's College, Drumcondra.'/ *Ba choir tacaíocht an Choiste Taighde a aithint go soiléir ar aon fhoilseachán nó in aon fhógraíocht a eascróidh as maoiniú ar bith a cheadófar. I gcás leabhair, ba chóir go mbeadh an ráiteas seo a leanas ar thul-leathanach an tsaothair: 'Arna fhoilsiú le maoiniú ón gCoiste Taighde, Coláiste Phádraig, Droim Conrach'.*

- **Successful applicants may be required to submit up to ten copies of publications supported by the College Research Committee, to be retained by the College./** *Ba cheart d'iarratasóirí a dtugann Coiste Taighde an Choláiste maoiniú dóibh suas le deich gcóip d'fhoilseachán ar bith a chur ar fáil. Coiméadfar na cóipeanna sin sa Choláiste.*